



6th Floor, Sage House, 110 V.A. Rufino St.,
Legaspi Village, Makati City, 1229 Philippines
Tel. No.: (632) 8772 9200
Fax No.: (632) 8772 9279
www.paramount.com.ph

DOCUMENTS CHECKLIST FIDELITY CLAIM

Important Reminders:

- Submit only certified true copies except as indicated below
- Other requirements may still be required after initial review of submitted requirements
- Contestable claims are subject to investigation and will affect processing time

	Police Report
	Audit Report
	Documents in support of the audit report
	Certificate of employment of the involved employee
	Demand letter to the involved employee
	Complaints Filed in Court against the involved employee

*The submission of these forms does not necessarily mean that our Company is accepting liability under the policy.
We reserve the right to evaluate all the documents presented and to secure additional proofs when needed.*